

Healthy Pontiac, We Can!

Meeting Minutes

January 10, 2017

Members Present:

Sonia Acosta	Centro Multicultural La Familia
Karlton Akins	Community Mental Health
Amanda Alkatib	UnitedHealthcare Community Plan
Bonnie Balduf	Pontiac Public Library
Robert Dawson	All Saints Produce Market
Carol Edwards	Aetna Better Health MI
Allyson Forest	Oakland University
Nicole Frantz	Oakland University
Kim Hodge	Pontiac Sun Time Bank
Kathalee James	Friends of Pontiac Parks
Jennifer Kirby	Oakland County Health Division
Floyd Kopietz	D for Detroit
Jennifer Lucarelli	Oakland University
Kelli Marshall	Blue Cross Complete
Monica Martinez	OLHSA
James McQueen	Lighthouse at Oakland
Christopher Northcross	Pontiac Optimist Club
Kristina Ottenwess	Oakland County Health Division
Elizabeth Pare	Oakland University
Kate Rettler	Oakland County Health Division
Jarrett Sanders	Community Housing Network
Mary Strobe	Oakland County Health Division
Melissa Ann Williams	Oakland County Health Division
Kristen Wiltfang	OC Economic Development & Community Affairs
Trisha Zizumbo	Oakland County Health Division

Staff Present:

Shannon Brownlee	Oakland County Health Division
Signa Metivier	Oakland County Health Division

1. Welcome / Introductions

The regular meeting of Healthy Pontiac, We Can! was called to order by J. Lucarelli at 1:05 p.m. on January 10, 2017 at the Resource & Crisis Center, 1200 N. Telegraph, Bldg. 32E, Pontiac.

2. Approval of Minutes

Motion moved by R. Dawson to approve the minutes of October 11, 2016 as written. Seconded by J. Lucarelli.

Motion Carried Unanimously

3. Agenda Additions

None.

4. Partnership Speed Dater: Robert Dawson, All Saints' Produce Market

R. Dawson provided flyers on All Saints' Episcopal Church's Community Produce Market, Book Nook, Free Community Breakfast, Old Rectory Resale Shop, and a copy of the All Saints' Produce Market's Year End Report. He informed members the produce market and community breakfast's successes are due to support received from the community. He thanked OCHD for the grant writing support and assistance in purchasing equipment, Centro Multicultural La Familia for providing volunteer translation services at the market and breakfast, and HPWC coalition for all the support received from local agencies and organizations. He shared a few stories on the impact the market has made to members of the community who shop there and acts of monetary generosity by anonymous visitors.

He told members they currently feed about 130 people each Saturday at the Free Community Breakfast. The Book Nook is open during the breakfast along with the Resale Shop which is open Friday and Saturday 10 a.m. – 2 p.m.

R. Dawson also sends out a weekly newsletter which includes a list of the fruits and vegetables available at the next market and a recipe. Recipe bags, which include all items needed and a printed recipe card, are available for purchase at the market.

5. Partnership Updates

- B. Balduf informed members the Pontiac Public Library has upcoming programs to celebrate Black History Month and provided the library's Winter 2017 issue of Booknotes and a pamphlet on upcoming programs at the library.
- M. Martinez informed members OLHSA food program purchased a transit allowing them to deliver food packages to seniors.
- K. Wiltfang informed members the Pontiac Planning Commission adopted the Complete Streets Plan last week. J. Lucarelli thanked K. Wiltfang for attending all the planning commission meetings on behalf of HPWC to push the plan forward.
- J. Sanders told members the Pop Up Produce Market at Community Park Rentals, 333 Auburn, is open every Tuesday, from 1:30 p.m. to 3:30 p.m. starting January 24th.
- J. Lucarelli informed members the SPROUT Market will also open on January 24th.
- J. Lucarelli told members PAL received two grants recently one is to implement "Soccer for Success" in Pontiac schools. They will start this March in three schools with 15 students each and it will expand to all schools later in the year. The coaches provide soccer skill trainings as well as mentoring. The other grant is from the National PAL Foundation and is focused entirely on mentoring.
- S. Brownlee reminded members the monthly newsletter goes out on the fourth Tuesday of each month. Please email any events or flyers for the newsletter to S. Brownlee at brownlees@oakgov.com .
- Volunteers are needed for Pontiac's homeless count on January 25th. Contact J. Sanders at jsanders@chninc.net if you are interested.
- K. James told members Friends of Pontiac Parks (FPP) will be working with "Leaders of the Future" on park projects this summer. FPP will host its first fundraiser, a breakfast at Mattie Hatchett Park, to honor people and groups who have worked to help improve Pontiac parks. Mattie Hatchett, Leaders of the Future, OLHSA, and GM Youth Program are some of the honorees.
- J. Lucarelli informed members OLHSA's "Walk for Warmth" is February 4th at Great Lakes Crossing.

6. HPWC 2017 Planning

a) Meeting Format Results and Discussion

S. Brownlee informed members they will be moving to bi-monthly meetings this year based on HPWC survey results. She said the Resource and Crisis Center meeting room was not available for all meeting dates in 2017 and asked members if they would consider hosting a meeting. The room would need to hold 40 people. Please contact S. Brownlee at brownlees@oakgov.com if you can host a meeting.

Members requested networking time be added to each month's agenda and to add grant collaborations to the newsletter so connections can be made.

Members would like a membership directory that includes a brief description of each organization along with contact information.

b) Trainings and Presentations

S. Brownlee informed members S. Acosta will do a short training on Cultural Competency at the March meeting. Members voted for the following trainings/presentations at future meetings: preventable healthcare regarding county and city health issues; information about city/county resources; social media – digital communication; grant writing and grant management; hosting a resource fair or HPWC event; and how to successfully do community engagement and policy advocacy.

If members have suggestions for speakers, they were asked to email S. Brownlee at brownlees@oakgov.com.

c) Subcommittee / Work Groups

S. Brownlee passed around sign-up sheets for the physical activity and nutrition subcommittees / work groups. The groups will be project or initiative specific and will give members an opportunity for more engagement and involvement in planning initiatives.

d) Strategic Plan Review

S. Brownlee provided copies and reviewed the 3 Year Strategic Plan with members.

7. Grant Updates

REACH:

- J. Lucarelli informed members the Non-motorized Plan was adopted by the city of Pontiac.
- HPWC will be working with the city in the upcoming year to develop Pontiac's Parks & Recreation Masterplan. They are in the beginning stages of the plan and will be collaborating with Friends of Pontiac Parks and Oakland University students to do community engagement sessions with diverse populations to gain information on what residents want in their parks.
- Kensington Church helped facilitate the acquisition of 75 used bikes by HPWC. The bikes are currently being stored at Webster Elementary. Micah 6 and HPWC will collaborate to host a bike repair event tentatively scheduled for the second week in July. HPWC received a \$400 donation from General Motors which will be used to buy bike locks to hand out at the event.
- Healthy Bites signage is up at St. Joseph Mercy Oakland Hospital (Mindful Choices Campaign) and Huron Foods (Go, Slow, Whoa Campaign).
- HPWC is working with Unity Park Rentals, SPROUT, and OLHSA on pop-up produce markets.

- This year HPWC will be working with convenience stores in Pontiac to implement the Healthy Bites campaign. They are currently assessing stores in Pontiac to select stores that will have the most impact in the community.

4 x 4

- T. Zizumbo informed members' pop-up physical activities and sporting opportunities throughout the City of Pontiac will be the focus of the grant this year.
- S. Brownlee informed members they hope to expand the joint use facility agreements between the churches/schools and PAL under the 4x4 Grant to include more community groups and events.

SNAP Ed

- J. Kirby informed members they will continue to do taste testings and nutrition education at the pop-up markets and Cooking With Kids at summer feeding sites this year. Cooking With Kids will be at the Center for Success's after school program starting on March 7th through May.

7. Adjournment:

Motion moved by S. Brownlee to adjourn the meeting, seconded by C. Harvey.

Motion Carried Unanimously

Being no further business, J. Lucarelli adjourned the meeting at 3:00 p.m. The next meeting is scheduled for 1 p.m. on March 14, 2017 at the GM Powertrain Center.

Minutes submitted by: Signa Metivier

Approved by: Shannon Brownlee